

The Perfect Accounting Department

based on the size of your company

Company Revenue: Less than \$5 Million



Company Revenue: \$5 - \$25 Million



Company Revenue: \$25 - \$50 Million



Accounting Department Roles



CFO

Manages the financial operations of an entity, including overseeing financial planning, budgeting, accounting, reporting, and analyzing financial data to make strategic business decisions



Controller

Oversees the accounting and financial operations of an entity, ensures compliance with accounting regulations, produces accurate financial statements, and manages reporting, budgeting, and forecasting



Accounting Manager

Oversees the daily operations of an accounting department, manages staff, monitors financial transactions, and ensures financial records are accurate. Collaborates with other departments to identify areas for cost savings or improvements



Senior Accountant

Oversees accounting operations, prepares financial statements, maintains general ledger accounts, reconciles bank statements, and ensures compliance with accounting principles and regulations



Bookkeeper

Responsible for day-to-day accounting operations of an entity, records financial transactions, maintains general ledger accounts, and reconciles bank statements



AP Clerk

Processes and records all vendor invoices, ensures timely payment of bills, and reconciles vendor statements



AR Clerk

Processes customer invoices, records payments, and follows up on delinquent accounts



Payroll Administrator

Processes payroll for employees, calculates payroll taxes, manages employee benefits, and ensures compliance with payroll regulations



Tax Specialist

Manages an entity's tax compliance, including managing tax audits and providing tax advice to the business



Financial Consultant

Provides advice on financial planning, budgeting forecasting, and cash flow management. This can be particularly useful for small and medium businesses looking to grow and expand their operations



Financial Analyst

Analyzes financial data, provides insights into an entity's financial performance, identifies areas for improvements, and helps to develop financial plans and budgets

